

Patricia Minkler Howell Children's Grants

Prior-Year Progress Report

From _____, 20__ To _____, 20__

Name of Grantee: _____ Date of Report: _____

Name of Program: _____ Amount of Grant: \$ _____

In an effort to evaluate the progress of each project, the Committee developed this Interim Report to be used to record the years activities and outcomes for the previous year award. This report will provide each program an opportunity to share year to date progress as well as activities planned for the remainder of the year. Please complete each section of the report and return it to the Diocesan office by April 1, 20__.

	List the Activities as Described in Your Application:	Frequency, # of Units, # Served in first 6 Months (How Many? How Much?)	Annual Target	Activities in Second 6 Months to Achieve Target
A.				
B.				
C.				
D.				

	Summarize the current impact of each activity listed above for the last 6-12 months.
A.	
B.	

C.	
D.	

Provide amount of funding expended YTD toward each of your goals:

	<i>Goal</i>	<i>Amount</i>	<i>Comments</i>
A.			
B.			
C.			
D.			

<i>Discuss any barriers or obstacles potentially preventing the program from attaining all annual targets by year-end.</i>

<i>Is there anything else that would be helpful for us to know about your program/project at this point in the grant period? Please explain below.</i>

Please submit electronically to Carol Tannenbaum, Diocesan CFO at cfocarol@diocesewnc.org.