Order a Background Check

All background checks are done online using [Protect My Ministry](). Protect My Ministry is more than happy to walk you through the process if you need additional help.

Please note your church must set up an account with Protect My Ministry before you can order a background check.

Steps to ordering a Background Check

1. [Log into your account](), click on My App, and then select Appscreen Management

2. Select Send Invitation

3. Enter your applicant's details (First Name, Last Name, Email Address).

4. Select which background check package you would like to use, and if needed check additional options.

5. Hit Send

Next Steps:

The applicant will receive an email from Protect My Ministry and follow a simple authorization process online (this takes less than 5 minutes). Once all services within the applicant background check report are complete, a notification email will be sent to both the applicant and you. *If they don't receive an email, please ask them to check their spam or junk mail.*

If you have any questions please reach out to [Eden Lewis](), Director of Formation & Discipleship.