



**Diocese of Western North Carolina
Training Requirements for Safeguarding God’s Family**

Who	Those working with children	Those ministering among adults	General for all
1. Clergy with Cure	Every 5 years	Every 5 years	Every 5 years
2. Clergy without Cure – Licensed to Serve	Every 5 years	Every 5 years	Every 5 years
3.a. All <u>paid</u> church personnel (full and part-time). This includes: Parish Administrators; Youth Ministers; Organists; Sextons; Directors of Christian Formation; Music Directors; Childcare workers; Vergers, etc. Diocesan Employees	Every 5 years	3.a. Every 5 years	Every 5 years
3.b. Any paid personnel living on church grounds	3.b. depends on duties	3.b. depends on duties	
4. Key Holders – Any adult who has key access to church buildings (i.e.: Vestry; Altar guild, coffee hosts, etc.).			Every 5 years

Who

Those working with children

Those ministering among adults General for all

4.a. All <u>non-paid</u> persons who regularly <u>supervise</u> or <u>assist with supervising</u> children or youth ministries, more than 3 times a year (someone with a title);	4.a. Every 5 years	4.a. Every 5 years	4.a. Every 5 years
4.b. full-time or part-time volunteers serving in staff positions;	4.b. Every 5 years	4.b. Every 5 years	4.b. Every 5 years
4.c. all volunteers, including parents, who assist with children or youth ministries less than 3 times a year;	4.c. no	4.c. Every 5 years	4.c. Every 5 years
4.d. All volunteers who provide transportation to children or youth.	4.c. no	4.d. Every 5 years	4.d. Every 5 years
4.e. Adults at overnight activities	4.e. Every 5 years	4.e. Every 5 years	4.e. Every 5 years
5. All staff (paid personnel and volunteer) at diocesan or church camps	Every 5 years	Every 5 years	Every 5 years
6. Adults who serve in leadership roles at a parish or worshipping community (i.e.. Vestry, EFM Mentor) or on diocesan governance	Every 5 years	Every 5 years	Every 5 years
7. Adults who serve as Lay Eucharistic Minister or Lay Eucharistic Visitor or visit the homebound or at nursing homes.	Every 5 years	Only if visiting a home or facility with children	Every 5 years

Safeguarding Required Modules

General for all:

- Safe Church, Safe Communities: Introduction & Theological Background
- Safe Church, Safe Communities: Organizational Rules & Policies
- Safe Church, Safe Communities: Healthy Boundaries
- Safe Church, Safe Communities: Inclusion
- Duty to Report: Mandated Reporter
- Policies: Diocese of Western North Carolina (all)

Those working with children/youth

- Keeping Your Church Safe
- Abuse Risk Management for Volunteers
- Abuse Prevention Refresher
- Social Media Safety
- Safe Church, Safe Communities: Bullying
- Preventing Sexual Activity Between Young Children

Those ministering among adults

- Safe Church, Safe Communities: Power and Relationships
- Safe Church, Safe Communities: Pastoral Relationships
- Safe Church, Safe Communities: Abuse and Neglect
- Abuse Risk Management for Volunteers
- Recognizing Abuse and Exploitation in Elder Serving Programs