SAFE CHURCH, SAFE COMMUNITIES TRAINING GUIDELINES

This document has been created to identify the modules that need to be completed for **Volunteers and Volunteer Leadership** to obtain the required certification. **Safe Church, Safe Community Training needs to be renewed every five years.**

The program/role areas listed are based on the category language used in Praesidium. To meet the requirements for Safe Church, Safe Community training you must take all the modules/classes listed under each category. For example, Work With Youth has five individual classes in the section. Once you have completed all classes the requirement for this area has been completed

What classes do I need to take?
The classes you need to take are based on your role in an area of ministry. Please use the corresponding ministry area or role to determine which classes need to be completed.

Children/Youth/Nursery
All non-paid persons who serve in staff positions and/or supervise, or assist with supervising children and youth, chaperone overnight events, or provide transportation.
- o Work With Youth
- o Safe Church Safe Communities - Specialty
  - ▪ Bullying & Abuse and Neglect only
- o Safe Church Safe Communities - Universal
- o Safe Church Safe Communities - Model Policies (Diocese of WNC)
- o Safe Church Safe Communities - Model Policies (TEC)

Leadership Roles
Includes volunteers who are vestry members, committee leaders, or on Diocese governance boards or committees.
- o Work With Youth
- o Safe Church Safe Communities - Specialty
- o Safe Church Safe Communities - Universal
- o Work With Adults
- o Safe Church Safe Communities - Model Policies (Diocese of WNC)
- o Safe Church Safe Communities - Model Policies (TEC)

Lay Eucharist Ministers or Visitors
Lay Eucharist visitors who interact with children also need to complete Work With Youth.
- o Safe Church Safe Communities - Specialty
  - ▪ Abuse and Neglect only
- o Safe Church Safe Communities - Universal

- o Work With Adults
- o Safe Church Safe Communities - Model Policies (TEC)
- o Safe Church Safe Communities - Model Policies (Diocese of WNC)
- o Work With Youth*

Key Holders

Anyone who keys to the church, but is not a staff member or included in the listed areas of volunteer leadership.

- o Safe Church Safe Communities - Universal
- o Safe Church Safe Communities - Model Policies (Diocese of WNC)
- o Safe Church Safe Communities - Model Policies (TEC)

Other

Volunteers who regularly interact with members of the parish but are not in leadership roles.

- o Safe Church Safe Communities - Model Policies (Diocese of WNC)
- o Safe Church Safe Communities - Model Policies (TEC)
- o Safe Church Safe Communities - Universal

CLASS TITLES BY PROGRAM/ROLE AREA

Diocese of Western North Carolina
Total Time Commitment: 5 minutes
- Policies

Work With Youth
Total Time Commitment: 155 minutes
- Keeping Your Church Safe
- Social Media Safety
- Abuse Prevention Refresher
- Abuse Risk Management for Volunteers
- Preventing Sexual Activity between Young Children

Safe Church Safe Communities – Specialty
Total Time Commitment: 100 minutes
- Safe Church, Safe Communities - Specialty Training: Abuse & Neglect
- Safe Church, Safe Communities - Specialty Training: Bullying
- Safe Church, Safe Communities - Specialty Training: Pastoral Relationships
- Safe Church, Safe Communities - Specialty Training: Power and Relationships

Safe Church Safe Communities – Universal
Total Time Commitment: 100 minutes
- Safe Church, Safe Communities - Universal Training: Healthy Boundaries
- Safe Church, Safe Communities - Universal Training: Inclusion
- Safe Church, Safe Communities - Universal Training: Introduction & Theological Background
- Safe Church, Safe Communities - Universal Training: Organizational Rules & Policies

Safe Church Safe Communities - Model Policies (TEC)
Total Time Commitment: *10 minutes*
- Policies: The Episcopal Church Model Policies for the Protection of Vulnerable Adults
- Policies: The Episcopal Church Model Policies for the Protection of Children and Youth

Work With Adults
Total Time Commitment: 60 minutes
- Recognizing Abuse and Exploitation in Elder Serving Programs
- Abuse Risk Management for Volunteers